

**REGISTRATION FORM**  
**27th ANNUAL WOMEN'S ART FESTIVAL**  
**SATURDAY, DECEMBER 14, 2019 \* 9:30 am – 4:30 pm**  
**DEADLINE: Discounted Early Registration until Sept. 1st**  
**FINAL DEADLINE: November 1, 2019 (earlier if all spaces are filled)**

(Please place X in  for each line item you want included in festival website directory listing. **If nothing is marked, you will NOT be included in the directory. You may list EITHER an email OR a website in the directory – NOT both.**)

**NAME:** \_\_\_\_\_

**BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_ **OR**  **WEBSITE:** \_\_\_\_\_  
 (PLEASE INCLUDE EMAIL ADDRESS FOR PERIODIC UPDATES AND ANNOUNCEMENTS PRIOR TO THE FESTIVAL)

**1) Please check the ONE category of art that best fits your work:**

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Body-care Products | <input type="checkbox"/> Ceramics             | <input type="checkbox"/> Culinary Arts                           | <input type="checkbox"/> Drawing                |
| <input type="checkbox"/> Fiber (wearable)   | <input type="checkbox"/> Fiber (non-wearable) | <input type="checkbox"/> Healing Arts                            | <input type="checkbox"/> Jewelry                |
| <input type="checkbox"/> Glass              | <input type="checkbox"/> Mixed Media          | <input type="checkbox"/> Painting                                | <input type="checkbox"/> Paper                  |
| <input type="checkbox"/> Photography        | <input type="checkbox"/> Printmaking          | <input type="checkbox"/> Sculpture                               | <input type="checkbox"/> Traditional Ethnic Art |
| <input type="checkbox"/> Weaving            | <input type="checkbox"/> Wood                 | <input type="checkbox"/> Misc. or other: (Please describe) _____ |   |

(Please note that at least 80% of your product must be true to this category, if you include other types of art, the product should relate to the bulk of your work – please see letter for more about this. If you have questions, please ask Naomi)

**2) Please briefly describe the merchandise you will be selling:**

**3) Do you need electricity?**  **yes**  **no** (limited availability, electric spots filled in order received. Please note the room is quite well and evenly lit and has large windows as well.)

**4) Please check if you are able to help with any of the following:**

**Distributing** postcards (how many? \_\_\_\_\_) Multiples of 50 are easiest for me to deal with.  
 (If you do not order postcards here, there will probably not be any for you – **please designate how you will receive them**)

\*\*\*  I can pick up from Naomi's Office (Ivy Bldg in Mpls) or  I will need them mailed to me.  
**(Please consider enclosing a \$3-\$5 donation toward the cost of mailing)**

**Set up** on Friday evening (7-9 pm) – **Please note:** This does **NOT** include set-up of individual displays, though you *may* be able to unload into your space **after** crew is finished.  
**Please check one:** I have done this job before:  **yes**  **no**.  
 (Size of crew will be limited, please indicate interest and final crew will be notified of acceptance later.)

**Clean up** after event (4:30 - 6 pm)

**\*\*New Artists must submit 3 photos of your work; Photos should be emailed in jpeg format to the [NLSiegal@aol.com](mailto:NLSiegal@aol.com).**

**\*\*Returning Artists should submit 1-2 photos in jpeg format for use in publicity materials and web gallery. If you do not send photos, you will not have your work in the web gallery.**

**Please send files labeled clearly with your name matching the application name, to be received no later than this application.**

**\*\*ALL BOOTHS ARE 10' X 10' Except for limited number of corner booths that will be 10' x 15'**

**\*\*Booths MAY BE SHARED BY 2 ARTISTS, IF DESIRED**

**\*\*If sharing, all registration materials and payment must be received in the same envelope.**

**Please check one and enclose BOOTH FEE**

**\$100** if mailed before 9/1/19 (10' x 10')

**\$110** if mailed 9/1/19 – 11/1/19 (10' x 10')

**\$150** for 10' x 15' corner booth – 1<sup>st</sup> come/ 1<sup>st</sup> served  
(No refunds for cancellations for any reason after 11/1/19)

**Please make check payable to Naomi Siegal.  
Mail to: 4205 10<sup>th</sup> Ave S. Mpls, MN 55407**

**QUESTIONS???: CALL (612) 250-5097 or email [NLSiegal@aol.com](mailto:NLSiegal@aol.com)**

**Registration completion checklist:**

I have read **Artist information** and **2019 Requirements** and understand all that is stated in them.

I have printed out and completed the Registration Materials:

I have marked the items I want included in the website listing by checking the

I have designated my category properly

I have ordered the appropriate number of postcards that I can distribute **and have noted how I am to receive them**

(optional) I have enclosed a donation toward the cost of postcards to be mailed to me

I have noted if I need electricity

I have included my email address on registration form in order to receive pre-event updates

I have printed out and completed the ST-19 MN State tax form and included it

If I am a food vendor I have enclosed the Short-term Food Permit and a separate check

I have sent electronic photos to [NLSiegal@aol.com](mailto:NLSiegal@aol.com) (3 for new vendors, 1 for returning vendors for use in publicity and web gallery). **If no photos are furnished you will not be included in the website gallery.**

I have included the proper payment

If I am sharing a booth, I have included registration forms and payments from both vendors in the same envelope

I realize that I am responsible for bringing all booth display materials needed, **including tables and chairs**, to the event